

SENA Board of Directors Public Meeting Minutes

Tuesday, October 14, 2025 | 6:30pm | Lake Hiawatha Rec Center

Attachments [LINK TO FOLDER](#)

- October 2025 Agenda (this document)
- September 2025 Minutes
- SENA September Management Report

Attendance

BOARD MEMBERS (Quorum = 6)

Ash Tifa, Bonnie Smith, Brynn Kasper, Carol Dungan (Vice President), David Thebus, Frederick Desjarlait, Josh Adrian, Lia Thibault, Madelyn Sundberg (Secretary), Sheila Cracraft Fehler (Treasurer), Tina Lahti

Present: Ash Tifa, Bonnie Smith, Brynn Kasper, Carol Dungan (Vice President), David Thebus, Josh Adrian, Lia Thibault, Madelyn Sundberg (Secretary), Sheila Cracraft Fehler (Treasurer), Tina Lahti

Absent, excused: Frederick Desjarlait

Absent, unexcused:

STAFF: Amanda Nicklaus

COMMUNITY MEMBERS: M. Fischer, Jennifer Neale

6:30 Call to Order & Roll Call (5 min)

6:35 Public Safety (30 min)

- Questions submitted:
 - 311 or 911 calls - if you aren't sure call 911 and they will forward you
 - Arson complaints from alley behind Cedar Inn, 9 instances reported, work is being done, continue to call in, area of 42nd and Cedar in general
 - Damage to motor vehicles has been ongoing, the helicopters last night were part of a coordinated effort to stop it, people were taken into custody, but juveniles
 - MPD staffing is improving slightly
 - Can provide a link to upload evidence but has to start with a report

7:05 Approval of consent agenda items (5 min) - [Board Motion #1](#)

- October 2025 Agenda (this document)
- September 2025 Minutes
- SENA September Management Report

7:10 Announcements, Guests, and Elected Officials (10 min)

- Additional guests (TBD)

7:10 Operations and Financials (40 min)

- 20 min - Shelia
 - Budget process
 - Need event committee to come up with next year's budget
 - Storage unit cost is going up in one month, may want to revisit getting a smaller unit or alternatives - Amanda to look into options
 - Motion to approve the review of the following supplemental documents required for the Application For Neighborhood 2020 Program Funding: - **Board Motion #2**
 - Americans with Disabilities Act policy plan and policy
 - Board Member Manual
 - Bylaws
 - Conflict of interest policy
 - Equal opportunity or affirmative action plan
 - Personnel policy (employee handbook)
 - Financial policy and procedures
 - Grievance Procedure
 - Operations manual
 - Language access policy
 - Whistleblower policy
 - MN Secretary of State registration
 - Attorney General registration
 - IRS form 990
 - The following documents need to be uploaded to our website as part of the Application For Neighborhood 2020 Program Funding:
 - Bylaws
 - Financial reports
 - Board Minutes
 - Grievance
 - Capitol Asset Log
 - Revisit some of supplemental documents during this year
 - Tabled: Motion to approve the text for questions two and three of the Application For Neighborhood 2020 Program Funding. - **edits were uploaded today, review and make motion by end of the week**
- 15 min - Madelyn
 - Online vote passed on September 18, 2025: Motion to approve a \$100 honorarium to go to Chaske (Robert) Henry, who has offered his time and expertise to provide an opening to our annual meeting this weekend. Shelia sent the check.
 - Online vote passed on October 7, 2025: Motion to donate half of our 2024 TC Marathon Community Cheer Zone winnings to Sanford Middle School band, a total of \$250 donation.

- Online vote passed on October 7, 2025: Motion that SENA volunteer to provide consultation to the Federal Transit Administration by responding via email expressing interest to participate as a Section 106 Consulting Party for the 38th Street Station Modernization Project. Amanda will follow up via email.
- Online vote passed on October 13, 2025: Motion to add \$150.00 to the budget for the Halloween event. This money will be used to hire outside entertainment. We have a quote of \$150 for a costumed stilt walker and a balloon twister.
- Executive Committee Elections:
 - Motion to allow an exemption to the bylaws to allow the Treasurer to serve for an additional year. - **Board Motion #3**
 - Motion to elect the following board members to the positions of the executive committee: - **Board Motion #4**
 - President - Brynn
 - Vice President - Ash
 - Secretary - Josh
 - Treasurer - Shelia
 - Motion to appoint the following board members as co-chairs of the Community Engagement Committee: Tina & Madelyn - **Board Motion #5**
- 5 min - Amanda
 - Signed up for Give to the Max Day - need to do socials and newsletter
 - Updated quarter sheet with the Tee Shirts, Give to the Max, Photoshoot, Shop SENA
 - Carol will follow up on the SENA list serve through Google
 - Starting a snow removal pilot program with **Nov 7, 2025** deadline
 - Shelia will follow up with LWV MPRB forum
 - Website status: Motion to approve a call for proposals from web developers to finish the new website. - **online motion will be coming**
 - Shelia will check if NCR rep has any resources relevant
 - Break into priority list and possibly multiple phases
 - Amanda can put the essential documents on and then they can make it pretty
 - SENA is looking for a tech-savvy web developer to assist with completing our new website. We have a few features left to add and are looking for someone to lend their expertise. This will include:
 - Building pages for a resource directory, a business directory, organization document library, and for uploading our monthly meeting agendas and minutes.
 - Using your expertise to make these features clean, aesthetically pleasing, and user friendly.
 - Creation of graphics and retouching of images.
 - Formatted in a manner that allows easy maintenance.

The platform is Wix. SENA will provide access to Adobe Creative Suite. This is a temporary contract position for work to be completed in 2025. Please provide an estimate for the number of hours to complete the work and your hourly rate. If this sounds like you, please reach out to office@standish-ericsson.org with your resume.

8:00 Committee Updates (30 min)

- Exec Committee
 - Role handoff, will reschedule the meeting, transfer emails etc.
- Governance Committee
 - One South initiative - Josh & Brynn, will talk with Exec Committee then come back to board
 - Election-Year Compliance Issues - Bonnie
 - Can't endorse candidates
 - Limits on lobbying
 - Possible board retreat training topic
 - Union sign on request - Bonnie will review email
- Community Engagement Committee
 - Annual Meeting September 21, 2025 5:30-7pm
 - 49 attendees, pizza was almost all used up
 - Principal from Rosevelt was a great speaker
 - In the future need to have the indoor option and access to chairs
 - Keep in late September
 - Diane and Alan Page Community Cheer Challenge Sunday, October 5, 2025
 - Well attended, a clicker would be useful for the future, approximately 87 people
 - Band coordinator will be sharing the pop songs with Rosevelt so the bands can play together
 - Add budget for whistles
 - Looks like we might win the neighborhood category
 - LWV Forum
 - Well attended and got to talk with adjacent neighborhood orgs
 - Halloween Event Oct 26, 2025
 - Hosted at Overland Museum, looking for more volunteers
 - Grab posters from Tina's porch
 - Shop SENA/Photoshoot
 - Board Retreat - stay tuned
- Communications Committee
 - Will share voter resources
- Housing & Community Development Committee: Housing, Transportation, Business, and Infrastructure
 - Traffic Calming update on 28th

- Graffiti Task Force and the murals on the utility boxes - committee will review
- Tabled: Roof Depot
- Fence at Hiawatha and 45th letter of support
 - Motion to approve the letter of support (shared September 19, 2025) for the exterior improvements at Adventures in Cardboard at 4501 Hiawatha Ave. - **Board Motion #6**
- Tabled: City Learning Labs: Inclusive Community Engagement

8:30 Adjourn

Board Actions & Decisions:

1. Motion to approve consent items:
 - a. October 2025 Agenda (this document)
 - b. September 2025 Minutes
 - c. SENA September Management Report
 - Forwarded: Shelia
 - Second: Josh
 - Passed: **YES**

2. Motion to approve the review of the following supplemental documents required for the Application For Neighborhood 2020 Program Funding:
 - a. Americans with Disabilities Act policy plan and policy
 - b. Board Member Manual
 - c. Bylaws
 - d. Conflict of interest policy
 - e. Equal opportunity or affirmative action plan
 - f. Personnel policy (employee handbook)
 - g. Financial policy and procedures
 - h. Grievance Procedure
 - i. Operations manual
 - j. Language access policy
 - k. Whistleblower policy
 - l. MN Secretary of State registration
 - m. Attorney General registration
 - n. IRS form 990
 - Forwarded: Bonnie
 - Second: Ash
 - Passed: **YES**

3. Motion to allow an exemption to the bylaws to allow the Treasurer to serve for an additional year.

Forwarded: Tina

Second: Bonnie

Passed: **YES**

4. Motion to elect the following board members to the positions of the executive committee:

- a. President - Brynn
- b. Vice President - Ash
- c. Secretary - Josh
- d. Treasurer - Shelia

Forwarded: Madelyn

Second: Bonnie

Passed: **YES**

5. Motion to appoint the following board members as co-chairs of the Community Engagement Committee:

- a. Tina
- b. Madelyn

Forwarded: Shelia

Second: Brynn

Passed: **YES**

6. Motion to approve the letter of support (shared September 19, 2025) for the exterior improvements at Adventures in Cardboard at 4501 Hiawatha Ave.

Forwarded: David

Second: Tina

Passed: **YES**